

# Funding of Projects Application Form



The Kansas Native Plant Society (KNPS) commits at least \$1,000 each year to fund projects carried out by Kansas non-profit organizations seeking to advance education about, stewardship of, or research on native plants of Kansas.

Date: \_\_\_\_\_

Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email (required): \_\_\_\_\_

Phone: \_\_\_\_\_

Name of Project: \_\_\_\_\_

Amount Requested: \_\_\_\_\_ New Project:  or Existing Project:

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

Project Summary: \_\_\_\_\_

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## **Rules & Guidelines**

### **Timeline**

- The competition will be announced each Spring (April) in the KNPS Newsletter and on the KNPS website.
- Applications will be due August 1 and awards will be announced after the Fall (September) meeting of the Board of Directors.
- A brief grant report by the recipient will be due by August 1 of the following year.

### **Eligibility**

- Applications must come from a tax-exempt organization with headquarters in Kansas.
- Projects must seek to advance education about, stewardship of, or research on native plants of Kansas.

### **Funding Criteria**

- The Outreach Committee of KNPS will determine which proposal(s) has the highest probability of contributing to the education, stewardship, or research on native plants of Kansas.
- Proposals should be clear, concise, and realistic in the organization's ability to meet the stated objectives. A timeline and budget should be included.
- If the proposed project is part of a broader program, the specific manner in which funding will contribute to the broader program should be specified.

### **Reporting**

- An organization that receives funding should acknowledge the support from KNPS to their own members and provide a link to the KNPS web site.
- The individual responsible for any funded project will submit, by August 1 of the following year, a brief report to the KNPS President describing the execution and the results of the project. The report should be in a form suitable for publication in the KNPS Newsletter and on the KNPS web site.

### **Funding Availability**

- Availability of funds is dependent on the organization's budget which is determined in January.